



# 嘉里建設有限公司

KERRY PROPERTIES LIMITED

*(Incorporated in Bermuda with limited liability)*

## Charitable Donations Policy

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### 1. Introduction

- 1.1 Kerry Properties Limited (the “**Company**”) and its subsidiaries (collectively, the “**Group**”) is committed to support worthwhile causes in the communities where it operates through charitable donations and other forms of community investments.
- 1.2 The purpose of this Charitable Donations Policy (the “**Policy**”) is to align the community investments with the Company’s core values of making a positive impact on society.
- 1.3 The Policy provides guidance on the decision making process and sets out the reporting and approval mechanism for charitable donations and forms of community investments. To support the implementation of the Policy, the Business Units, Finance Department and Sustainability and Communications Department of the Group will monitor the donation mechanism to ensure accountability, transparency and effectiveness.

### 2. Programme areas

- 2.1 The Group makes monetary and/or in-kind charitable donations and sponsorships in Hong Kong and the Mainland in seven main areas, namely: (i) support for the elderly and the needy; (ii) children and youth’s education and development; (iii) academic and scientific activities; (iv) natural disaster aid and relief; (v) arts and culture promotion; (vi) environmental conservation; and (vii) entrepreneurship and social enterprise. Subject to the approval of the Chairman and any one Director of the Company, the Group may extend its charitable donations and sponsorships to other areas.

### 3. Commitment

- 3.1 The Group shall annually allocate a donation amount for the purposes of charitable organisations or events in Hong Kong and/or the Mainland. The donation amount shall be reviewed from time to time by reference to the then prevailing circumstances and any change thereto as considered appropriate will be subject to the approval of the board of directors (the “**Board**”) of the Company.
- 3.2 All charitable donations must be legal and ethical under applicable laws and regulations and reflect the Company’s core values and sustainability objectives.

#### **4. Records and reporting**

- 4.1 The relevant Business Unit of the Group, which has identified a suitable charitable organisation, charitable donation or sponsorship programme in Hong Kong and/or the Mainland, should submit an application form (in the form of the attached Appendix or such other form as approved by the Chairman) to the Chairman and any one Director or the Chief Financial Officer of the Company for approval. The duly approved original application form shall be passed to the Finance Department of the Group for record keeping and a copy of the form shall be passed to Sustainability and Communications Department of the Group for reporting purpose.
- 4.2 Finance Department of the Group must maintain records of the recipient, amount and date of each charitable donation or sponsorship the Group makes and prepare a quarterly summary of such charitable donation for information of the Board at each Board meeting of the Company.
- 4.3 Sustainability and Communications Department of the Group shall report the charitable donations and sponsorships of the Group in the Company's Annual Report and/or Sustainability Report to shareholders.

#### **5. Review of this Policy**

- 5.1 The Board is responsible for monitoring and review the implementation and effectiveness of this Policy to ensure its relevance and effectiveness.